



**SELF ASSESSMENT REPORT (SAR) FORMAT
UNDERGRADUATE ENGINEERING PROGRAMS (TIER-I)
FIRST TIME ACCREDITATION**

(Applicable for all the programs, except those granted full accreditation for 5 years as per Jan 2013 Manual)

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(January, 2016)

CRITERION10	Governance, Institutional Support and Financial Resources	120
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10.1. Organization, Governance and Transparency (55)

10.1.1. State the Vision and Mission of the Institute (5)

(Vision statement typically indicates aspirations and Mission statement states the broad approach to achieve aspirations)

10.1.2. Availability of the Institutional Strategic Plan and its Effective Implementation and Monitoring (25)

10.1.3. Governing body, administrative setup, functions of various bodies, service rules, procedures, recruitment and promotional policies (10)

List the governing, senate, and all other academic and administrative bodies; their memberships, functions, and responsibilities; frequency of the meetings; and attendance therein, in a tabular form. A few sample minutes of the meetings and action-taken reports should be annexed.

The published rules including service rules, policies and procedures; year of publication shall be listed. Also state the extent of awareness among the employees/students.

10.1.4. Decentralization in working and grievance redressal mechanism (5)

List the names of the faculty members who have been delegated powers for taking administrative decisions. Mention details in respect of decentralization in working. Specify the mechanism and composition of grievance redressal cell including Anti Ragging Committee & Sexual Harassment Committee.

10.1.5. Delegation of financial powers (5)

Institution should explicitly mention financial powers delegated to the Principal, Heads of Departments and relevant in-charges. Demonstrate the utilization of financial powers for each of the assessment years.

10.1.6. Transparency and availability of correct/unambiguous information in public domain (5)

(Information on policies, rules, processes and dissemination of this information to stakeholders is to be made available on the web site)

10.2. Budget Allocation, Utilization, and Public Accounting at Institute level (15)

Summary of current financial year's budget and actual expenditure incurred (for the institution exclusively) in the three previous financial years.

Total Income at Institute level: For CFY 2024-25, CFYm1 2024-23, CFYm2 2022-23 & CFYm3 2021-22

CFY: Current Financial Year – CFYm1 (Current Financial Year minus 1), CFYm2 (Current Financial Year minus 2), CFYm3 (Current Financial Year minus 3)

For CFY 2024-25

Total Income :413635396				Actual expenditure (till Nov-2024.):282259979			Total No of Students :2851
Fess	Govt.	Grant(s)	Other Sources (Specify)	Recurring Including Salaries	Non-Recurring	Special Projects /Any other ,Specify	Expenditure Perstudent
200737410	171774796	39824000	1299190	270647631	10260259	1352089	99003.85093

For CFY 2023-24

Total Income :629810500				Actual expenditure:497250190			Total No of Students:2950
Fess	Govt.	Grant(s)	Other Sources (Specify)	Recurring Including Salaries	Non-Recurring	Special Projects /Any other ,Specify	Expenditure Perstudent
272886656	286473792	0	70450052	460846641	33154959	3248590	168559.3864

For CFY 2022-23

Total Income :=571535143				Actual expenditure :410992096			Total No of Students : 3085
Fess	Govt.	Grant(s)	Other Sources (Specify)	Recurring Including Salaries	Non-Recurring	Special Projects /Any other ,Specify	Expenditure Perstudent
259903933	262866926	5000000	43764284	397930369	9004030	4057697	133222.7216

For CFY 2021-22

Total Income :537072171				Actual expenditure:368182795			Total No of Students :3143
Fess	Govt.	Grant(s)	Other Sources (Specify)	Recurring Including Salaries	Non-Recurring	Special Projects /Any other ,Specify	Expenditure Perstudent
159785720	272876474	83140381	21269596	350740470	630000	16812325	117143.7464

Table B.10.2a

Note: Similar tables are to be prepared for CFY m1, CFY m2 & CFY m3.

ITEM	Budgeted in CFY 2024-25	Actual Expenses in CFY(Nov) 2024-25	Budgeted in CFY m1 2023-24	Actual Expenses in CFY m1 2023-24	Budgeted in CFY m2 2022-23	Actual Expenses in CFY m2 2022-23	Budgeted in CFY m3 2021-22	Actual Expenses in CFY m3 2021-22
Infrastructure Built-Up	191800000	159824000	2000000	1906842	80000000	80000000	1000000	0
Library	8600000	7146036	7600000	7582799	2100000	2002874	900000	852392
Laboratory Equipment	8200000	6829185	31100000	31017749	9100000	9004030	700000	630000
Laboratory Consumables	2300000	1836443	2400000	2388859	2500000	2434566	500000	478177
Teaching and Non Teaching Staff Salary	255400000	212757444	321100000	321021092	297700000	297634976	257800000	257731010
Maintenance and Spares	2500000	2026126	4300000	4269395	7800000	7797088	1400000	1376233
R&D	1100000	862297	300000	251478	300000	206613	1100000	1063375
Training and Travel	600000	423354	1700000	1683119	1100000	1085602	300000	213989
Miscellaneous Expenses	600000	480451	1200000	1122937	1400000	1352484	800000	704125
Other Specifiy	54200000	45115480	122600000	122526962	85500000	85416166	88400000	88321169
Total	481100000	437300816	494300000	493771232	487500000	486934399	351900000	351370470

Table B.10.2b

***Itemstobe mentioned.**

10.2.1. Adequacyofbudgetallocation(5)

The budget allocated/sanctioned over the years for various programs are adequate and in case there is any deficiency or urgency, it is met from Institute's own resources (if the requirement is less than Rs. 1.0 Lakh per item / equipment).

As the Institute is State Govt. Aided Institute, Salaries, Pension statements will be submitted to joint director regional office in 20th of every month and same me will forwarded to the State Govt. /Treasury and credited to individual accounts via CFMS.

Apart from regular Budget, the institute receives grant from MHRD / World bank scheme (TEQIP), and also departments are receiving various project grants (AICTE, DST etc) to meet the mentioned expenditure. The budget allocation and utilization for the last three years is adequate. Formal budget estimates are prepared by each department and are reviewed in HODs meeting with the Director , presented for finalization in the Finance Committee meeting, minutes will be discussed in the Governing Body.

10.2.2. Utilization of allocated funds (5)

(The institution needs to state how the budget was utilized during the last three years)

The allocated funds are utilized properly and are adequate as per the Academic requirements. The budget funds are utilized on priority basis as per the requirements of each department based on availability of funds. However, all recurring and non-recurring expenditure of institute / departments is met in full (including salaries, lab consumables, miscellaneous expenditure etc.)

10.2.3. Availability of the audited statements on the institute's website (5)

Institute accounts were taken care by accounting department, will be audited periodically (every year) by Internal Auditors. The audited statements are available at the Institute website

10.3. Program Specific Budget Allocation, Utilization (30)

Total Budget at program level: For CFY, CFYm1, CFYm2 & CFYm3

CFY: Current Financial Year – CFYm1 (Current Financial Year minus 1) CFYm2 (Current Financial Year minus 2) CFYm3 (Current Financial Year minus 3)

For CFY 2024-25

CSE DEPT

Total Budget :2024-25(5400000)		Actual Expenditure CFY Till (1617598)		Total No of Students In CFY: 586
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
4000000	1400000	779023	838575	2760

For CFY 2023-24

CSE DEPT

Total Budget :2023-24(6100000)		Actual Expenditure CFY Till (5079860)		Total No of Students In CFY: 589
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
4000000	2100000	3666764	1413096	8625

For CFY 2022-23

CSE DEPT

Total Budget :2022-23(4300000)		Actual Expenditure CFY Till (2597629)		Total No of Students In CFY: 600
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1500000	2800000	545449	2052180	4329

For CFY 2021-22

CSE DEPT

Total Budget :2022-23(2200000)		Actual Expenditure CFY Till (660413)		Total No of Students In CFY: 604
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1000000	1200000	72435	587978	1093

For CFY 2024-25

CIVIL DEPT

Total Budget :2024-25(3500000)		Actual Expenditure CFY Till (657403)		Total No of Students In CFY: 242
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
2500000	1000000	132009	525394	2717

For CFY 2023-24

CIVIL DEPT

Total Budget :2023-24(3800000)		Actual Expenditure CFY Till (2832012)		Total No of Students In CFY: 275
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
2500000	1300000	2080942	751070	10298

For CFY 2022-23

CIVIL DEPT

Total Budget :2022-23(2900000)		Actual Expenditure CFY Till (2141207)		Total No of Students In CFY: 305
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1200000	1700000	1064236	1076971	7020

For CFY 2021-22

CIVIL DEPT

Total Budget :2022-23(1600000)		Actual Expenditure CFY Till (252262)		Total No of Students In CFY: 306
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1000000	600000	0	252262	824

For CFY 2024-25

INSTRUMENTATION DEPT

Total Budget :2024-25(2800000)		Actual Expenditure CFY Till (513253)		Total No of Students In CFY: 178
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
2000000	800000	237699	275554	2883

For CFY 2023-24
INSTRUMENTATION DEPT

Total Budget :2023-24(3100000)		Actual Expenditure CFY Till (2066215)		Total No of Students In CFY: 191
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
2000000	1100000	1508000	558215	10818

For CFY 2022-23
INSTRUMENTATION DEPT

Total Budget :2022-23(2200000)		Actual Expenditure CFY Till (852498)		Total No of Students In CFY: 194
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1000000	1200000	108545	743953	4394

For CFY 2021-22
INSTRUMENTATION DEPT

Total Budget :2022-23(1500000)		Actual Expenditure CFY Till (320249)		Total No of Students In CFY: 195
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
800000	700000	64000	256249	1642

For CFY 2024-25
ELECTRONICS DEPT

Total Budget :2024-25(5700000)		Actual Expenditure CFY Till (1259045)		Total No of Students In CFY: 564
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
4000000	1700000	122378	1136667	2232

For CFY 2023-24
ELECTRONICS DEPT

Total Budget :2023-24(6900000)		Actual Expenditure CFY Till (5811461)		Total No of Students In CFY: 577
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
4000000	2900000	3624865	2186596	10072

For CFY 2022-23
ELECTRONICS DEPT

Total Budget :2022-23(4600000)		Actual Expenditure CFY Till (2432565)		Total No of Students In CFY: 595
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1500000	3100000	90642	2341923	4088

For CFY 2021-22
ELECTRONICS DEPT

Total Budget :2022-23(2000000)		Actual Expenditure CFY Till (728479)		Total No of Students In CFY: 585
Nonrecurring	Recurring	Nonrecurring	Recurring	Expenditure Per Student
1000000	1000000	150381	578098	1245

Table B.10.3a

Note: Similartables are tobepreparedforCFYm1,CFYm2&CFYm3.

COMPUTER SCEINCE ENGINEERING DEPARTMENT

ITEM	Budgeted in CFY 2024-25	Actual Expenses in CFY(Nov) 2024-25	Budgeted in CFY m1 2023- 24	Actual Expenses in CFY m1 2023-24	Budgeted in CFY m2 2022-23	Actual Expenses in CFY m2 2022-23	Budgeted in CFY m3 2021- 22	Actual Expenses in CFY m3 2021- 22
Laboratory Equipment	4000000	779023	4000000	3666764	1500000	545449	1000000	72435
Software	400000	303887	400000	279821	300000	193800	300000	166704
Laboratory Consumables	100000	3300	200000	101435	300000	178876	200000	114414
Maintenance and Spares	600000	462256	1200000	937040	1900000	1577727	400000	301785
R&D	100000	40396	100000	40636	100000	22288	100000	0
Training and Travel	100000	6749	100000	0	100000	32184	100000	0
Miscellaneous Expenses	100000	21987	100000	54164	100000	47305	100000	5075
Total	5400000	1617598	6100000	5079859.51	4300000	2597629	2200000	660413

ELECTRONICS & TELLECOMMUNICATION DPARTMENT

ITEM	Budgeted in CFY 2024-25	Actual Expenses in CFY(Nov) 2024-25	Budgeted in CFY m1 2023-24	Actual Expenses in CFY m1 2023-24	Budgeted in CFY m2 2022-23	Actual Expenses in CFY m2 2022-23	Budgeted in CFY m3 2021-22	Actual Expenses in CFY m3 2021-22
Laboratory Equipment	4000000	122378	4000000	3624865	1500000	90642	1000000	150381
Software	400000	295503	400000	279820	300000	192185	200000	161460
Laboratory Consumables	100000	78310	600000	431049	300000	193993	100000	4415
Maintenance and Spares	800000	584546	1400000	1142168	2100000	1718985	400000	279091
R&D	200000	113332	100000	67780	100000	32032	100000	53066
Training and Travel	100000	37343	200000	145150	100000	80429	100000	3612
Miscellaneous Expenses	100000	27633	200000	120629	200000	124299	100000	76454
Total	5700000	1259045	6900000	5811461	4600000	2432565	2000000	728479

CIVIL ENGINEERING DEPARTMENT

ITEM	Budgeted in CFY 2024-25	Actual Expenses in CFY(Nov) 2024-25	Budgeted in CFY m1 2023-24	Actual Expenses in CFY m1 2023-24	Budgeted in CFY m2 2022-23	Actual Expenses in CFY m2 2022-23	Budgeted in CFY m3 2021-22	Actual Expenses in CFY m3 2021-22
Laboratory Equipment	2500000	132009	2500000	2080942	1200000	1064236	1000000	0
Software	200000	126794	200000	116752	200000	98515	200000	84456
Laboratory Consumables	100000	5103	100000	74469	100000	57533	100000	1050
Maintenance and Spares	300000	229800	700000	511169	1100000	859649	200000	164316
R&D	200000	133595	100000	4248	100000	250	0	0
Training and Travel	100000	21444	100000	25989	100000	7835	0	0
Miscellaneous Expenses	100000	8658	100000	18443	100000	53189	100000	2440
Total	3500000	657403	3800000	2832012	2900000	2141207	1600000	252262

INSTRUMENTATION DEPARTMENT

ITEM	Budgeted in CFY 2024-25	Actual Expenses in CFY(Nov) 2024-25	Budgeted in CFY m1 2023-24	Actual Expenses in CFY m1 2023-24	Budgeted in CFY m2 2022-23	Actual Expenses in CFY m2 2022-23	Budgeted in CFY m3 2021-22	Actual Expenses in CFY m3 2021-22
Laboratory Equipment	2000000	237699	2000000	1508000	1000000	108545	800000	64000
Software	200000	93261	200000	85875	100000	62662	100000	53820
Laboratory Consumables	100000	26699	100000	28803	100000	48131	100000	26510
Maintenance and Spares	200000	140860	500000	358584	700000	538751	200000	134080
R&D	100000	0	100000	29311	100000	0	100000	0
Training and Travel	100000	5358	100000	24413	100000	38226	100000	21975
Miscellaneous Expenses	100000	9376	100000	31229	100000	56183	100000	19864
Total	2800000	513253	3100000	2066215	2200000	852498	1500000	320249

Table B.10.3b

***Itemstobe mentioned.**

10.3.1. Adequacyofbudgetallocation (10)

Sr. No.	Financial Year	Request Budget	Approved Budget	Adequate/Not Adequate
1	2024-2025	481100000	481100000	Adequate
2	2023-2024	494300000	494300000	Adequate
3	2022-2023	487500000	487500000	Adequate
4	2021-2022	361900000	361900000	Adequate

10.3.2. Utilizationofallocatedfunds(20)

Sr. No.	Financial Year	Request Budget	Actual Expenditure	Percentage Utilization
1	2024-2025	481100000	437300816	110.01%
2	2023-2024	494300000	493771232	100.10%
3	2022-2023	487500000	486934399	100.11%
4	2021-2022	361900000	351370470	100.05%

10.4. LibraryandInternet (20)

(Indicate whether zero deficiency report was received by the Institution for all the assessment years. Effective availability/purchase records and utilization of facilities/equipment etc. to be documented and demonstrated)

10.4.1. Qualityoflearningresources(hard/soft)(10)

- Relevanceofavailablelearningresourcesincludinge-resources
- Accessibilitytostudents
- Supporttostudentsforself-learningactivities

10.4.2. Internet(10)

- NameoftheInternetprovider:
- Availablebandwidth:
- WiFi availability:
- Internetaccessinlabs,classrooms,libraryandofficesofallDepartments:
- Securityarrangement