



**SHRI GURU GOBIND SINGHJI
INSTITUTE OF ENGINEERING AND TECHNOLOGY, NANDED**
(Govt. Aided Autonomous Institute)
Vishnupuri, Nanded-431606, MH.

Phone) :02462 (229234 ,269101 ,269102 Fax) :02462(229236 e-mail :
director@sggs.ac.in, Website:www.sggs.ac.in



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No. SGGSI&T/Store-3338/Chairs for students/I. T.Department Dept./2024-2025 Date: -06/03/2025

Extension-I

**Subject: - Quotation for Supply Chairs for students of I.T. Department.
[As Attached Herewith Annexure "A"]**

Dear Sir,

You are requested to send your most competitive quotation for the supply of the above / as per list enclosed item/s, subject to Conditions mentioned. The quotation in sealed cover should reach this office on or before **20/03/2025** at 5.00 PM.

The sealed cover should super scribe as "QUOTATION Supply Chairs for students of I.T. Department." Due on **20/03/2025**. The quotation will be opened on **21/03/2025 At. 01=00 pm. in the presence of such suppliers who remain present.**

COMPULSORY DOCUMENTS: -

1. Shop act.
2. PAN Card.
3. GST Certificate.
4. ISO Certificate. (Material / Items to be supplied)
5. Quotation on your letter head.

TERMS AND CONDITIONS:

1. Rates quoted are F.O.R. At Vishnupuri, Nanded.
2. The validity period for the rates offered should be clearly mentioned and it should be 90 days from the date of opening the quotation.
3. The delivery period shall be clearly stated.
4. The institution reserves the right to accept any quotation or reject any quotations and to order any of the item/s in any quantity without assigning any reason.
5. **The selected quotation will have to submit three (03) years Income Tax Return (If needed).**
6. The item will be checked at the institute level and acceptance is subject to the approval of the institute.
7. If the supply of any part thereof is rejected by the institute the supplier will have to bear all expenses. Incurred in the matter including all charges for return and replacement of the items.
8. Guarantee should be minimum Twelve months from demonstration/installation.
9. 100% payment will be made after receipt of material in good condition and approved by us.
10. If your item/s is /are PROPRIETARY item, then you may please send the **PROPRIETARY ITEM CERTIFICATE** along with the quotation.
11. If you are an AUTHORISED DEALER of any manufacturer, then please send the dealership certificate and company price list along with the quotation.
12. **Penalty clause:** If supplier fails to supply the ordered material within the scheduled delivery period, for late delivery of goods we will be entitled to recover the liquidated damages as a sum equal to ½ percent of the price of stores delivered late per week. As per store purchase manual revised as per G.O.(P) No.3/2013/SPD, dated 21.06.2013

Thank you,

[Signature]
DIRECTOR



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Annexure "A"

➤ You must quote the rate of the following format on your letter head.

Sr. No.	Name of Material and specifications	Qty	Rate with GST/Taxes	Total Rs. With including GST/Taxes
01	Mesh mid-Back, Synchro Tilt Mechanism, Heavy Duty Metal Base Office Adjustable Armchair <ul style="list-style-type: none">Adjustable Seat Hight, Armrest, WheelsFrame Material: MetalUpholstery Type: Mesh (As per attached Image)	50 Nos		

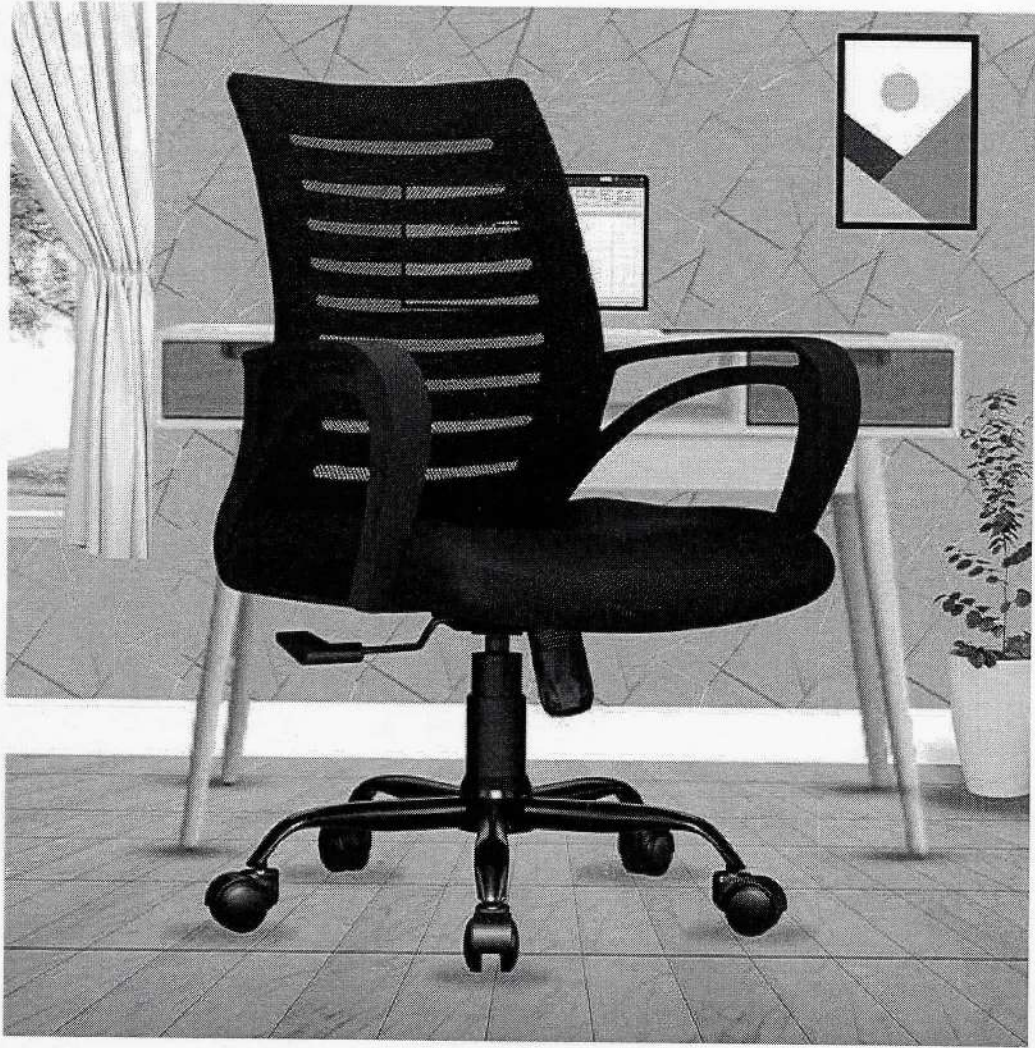

Concern Faculty/Staff

Name of Firm: -

Name of Proprietor: -

Stamp of Firms: -

Date: -



Paks