



SHRI GURU GOBIND SINGHJI

INSTITUTE OF ENGINEERING AND TECHNOLOGY, NANDED

(Govt. Aided Autonomous Institute) Vishnupuri, Nanded-431606, MH.

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No. SGGSI&T/Store-3289/ Computer Accessories /IT Department/2024-2025

Date: 08/11/2024

Extension-I

Subject: Quotation for Supply & Installation of Computer Accessories for M.Tech Lab of IT Department. [as per attached herewith Annexure 'A'].

Dear Sir,

You are requested to send your most competitive quotation for the supply of the above / as per list enclosed item/s, subject to Conditions mentioned. The quotation in sealed cover should reach this office on or before **25/11/2024** at 5.00 PM.

The sealed cover should superscribe as **QUOTATION for Supply & Installation of Computer Accessories for M.Tech Lab of IT Department. Due on 25/11/2024.** The quotation will be opened on **26/11/2024** At. 01=00 pm. If possible, in the presence of such suppliers who remain present.

COMPULSORY DOCUMENTS: -

5. Shop act.
6. GST Certificate.
7. PAN Details.
8. Quotation on your letter head.

TERMS AND CONDITIONS:

- 13.Rates quoted are F.O.R. at Vishnupuri, Nanded.
- 14.The validity period for the rates offered should be clearly mentioned and it should be 90 days from the date opening of the quotation.
- 15.The delivery period shall be clearly stated.
- 16.The institution reserves the right to accept any quotation or reject any/all quotations and to order any of the item/s in any quantity without assigning any reason.
- 17.**The Selected quotation will have to submit 3 years Income Tax Return (if needed)**
- 18.The item will be checked at the institute level and acceptance is subject to the approval of the institute.
- 19.If the supply of any part thereof is rejected by the institute the supplier will have to bear all expenses. Incurred in the matter including all charges for return and replacement of the items.
- 20.Guarantee should be minimum Twelve months from demonstration/installation.
- 21.100% payment will be made after receipt of material in good condition and approved by us.
- 22.If your item/s is /are PROPRIETARY item, then you may please send the **PROPRIETARY ITEM CERTIFICATE** along with the quotation.
- 23.If you are an AUTHORISED DEALER of any manufacture, then please send the dealership certificate and company price list along with the quotation.
- 24.**Penalty clause:** If supplier fails to supply the ordered material within the scheduled delivery period, for late delivery of goods we will be entitled to recover the liquidated damages as a sum equal to ½ percent of the price of stores delivered late per week. As per store purchase manual revised as per G.O.(P) No.3/2013/SPD, dated 21.06.2013

Thanking you,

J.that
DIRECTOR



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Annexure "A"

* You must quote the rate of the following format on your letterhead.

Sr. No	Name of the Equipments /material with details specification	Qty	Rate [Including with GST/Transportation and All]	Total Amount [Including with GST /Transportation and All]
01	Supply & Installation of Computer Accessories for IT Department. SSD 256GB- WD/ Seagate/Sandisk/ Crucial (SATA 240GB up to 545MB/s 2.5 Inch/mm Internal Solid State Drive) With Installation	11 Nos		
02	RAM DDR3 8GB- SSD 256GB- WD/ Seagate/Sandisk/ Crucial (Compatible/DDR3 SDRAM/1600MHz/12.8GB/s/1.5V)	08 Nos		

Name of Firm: -

Name of Proprietor: -

Stamp of Firms: -

Date: -