



**Shri Guru Gobind Singhji Institute of Engineering & Technology,
Nanded**

Vishnupuri, Nanded, Maharashtra, 431606

**INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF
CIVIL WORKS UNDER PROCEDURES**

To

All potential bidders/contractors

Dear Sirs,

Sub : INVITATION FOR QUOTATIONS FOR CONSTRUCTION OF
COE_50_civil work

1. You are invited to submit your most competitive quotation for the following works:-

Brief Description of the Works	Approximate value of Works (Rs.)	Period of Completion (In Days)
for developing CoE	1500000	90

2. Government of India has received a credit from the International Development Association (IDA) in various currencies equivalent to US\$ **24300000000** towards the cost of the **Technical Education Quality Improvement Programme[TEQIP]-Phase II** Project and intends to apply part of the proceeds of this credit to eligible payments under the contract for which this invitation for quotations is issued.

3¹. The _____ Project in _____ state is being implemented by _____, which is an autonomous society registered under the Societies Registration Act.

4. To assist you in the preparation of your quotation, we are enclosing the following:

- Layout Drawings of the works;
- Structural Details;
- Detailed Bill of Quantities, with estimated rates and prices;
- Technical Specifications;
- Instructions to Bidders (in two sections).
- Draft Contract Agreement format, which will be used for finalizing the agreement for this Contract.

5. You are requested to provide your offer latest by **16:00** hrs. on **08-Oct-2014**

6. Quotations will be opened in the presence of Bidders or their representatives who choose to attend at **16:00** AM/PM on **08-Oct-2014** in the office of **Vishnupuri, Nanded, Maharashtra, 431606**

7. We look forward to receiving your quotations and thank you for your interest in this project.

Sd/-

Director

Name: **Shri Guru Gobind Singhji Institute of Engineering & Technology, Nanded**

Address: **Vishnupuri, Nanded, Maharashtra, 431606**

Tel. No:

02462 229234

Fax No. **02462 229236**

¹ Delete if inapplicable

Instructions to Bidders

SECTION - A

1. Scope of Works

The **Shri Guru Gobind Singhji Institute of Engineering & Technology, Nanded** invites quotations for the construction of works as detailed in the table given below

Brief Description of the Works	Approximate value of Works (Rs.)	Period of Completion (In Days)
for developing CoE	1500000	90

The successful bidder will be expected to complete the works by the intended completion date specified above.

2. Qualification of the bidder: The bidder shall provide qualification information which shall include:-

- Total monetary value of construction works performed for each year of the last 3 years;
- Income tax clearance certificate from the concerned IT circle;
- Report on his financial standing; and
- Details of any litigation, current or during the last 3 years in which the bidder is involved, the parties concerned and disputed amount in each case.

3. To qualify for award of the contract the bidder:-

- should have satisfactorily completed as a prime contractor at least one similar work of value not less than Rs. 500,000 in the last three years;
- should possess valid electrical license for executing building electrification works (in the event of the works being sub - contracted, the sub-contractor should have the necessary license);
- should possess required valid license for executing the water supply/sanitary works (in the event of the works being sub-contracted, the sub-contractor should have the necessary license);

4. Bid Price

- The contract shall be for the whole works as described in the Bill of quantities, drawings and technical specifications. Corrections, if any, shall be made by crossing out, initialling, dating and re writing.
- All duties, taxes and other levies payable by the contractor under the contract shall be included in the total price.
- The rates quoted by the bidder shall be fixed for the duration of the contract and shall not be subject to adjustment on any account.
- The rates should be quoted in Indian Rupees only.

5. Submission of Quotations

5.1 The bidder is advised to visit the site of works at his own expense and obtain all information that may be necessary for preparing the quotation.

5.2 Each bidder shall submit only one quotation.

5.3 The quotation submitted by the bidder shall comprise the following :-

- Quotation in the format given in Section **B**.
- Signed Bill of Quantities ; and
- Qualification information form given in Section B duly completed.

5.4 The bidder shall seal the quotation in an envelope addressed to the **Vishnupuri, Nanded, Maharashtra, 431606** (Purchaser). The envelope will also bear the following identification:-

- Quotation for **COE_50_civil work** (Name of the Contract)
 - Do not open before **16:00 08-Oct-2014** (time and date of quotation opening).
- 5.5** Quotations must be received in the office of the **Shri Guru Gobind Singhji Institute of Engineering & Technology, Nanded** (Employer) not later than the time and date given in the letter of invitation. If the specified date is declared a holiday, quotations shall be received upto the appointed time on the next working day.
- 1.6** Any quotation received by the **Shri Guru Gobind Singhji Institute of Engineering & Technology, Nanded**, (Employer) after the deadline for submission of quotations will be rejected and returned unopened to the bidder.
- 6. Validity of Quotation**
Quotation shall remain valid for a period not less than **55** days after the deadline date specified for submission.
- 7. Opening of Quotations**
Quotations will be opened in the presence of bidders or their representatives who choose to attend on the date and time and at the place specified in the letter of invitation.
- 8.** Information relating to evaluation of quotations and recommendations for the award of contract shall not be disclosed to bidders or any other persons not officially concerned with the process until the award to the successful bidder is announced.
- 9. Evaluation of Quotations**
The Employer will evaluate and compare the quotations determined to be substantially responsive i.e. which
- (a) meet the qualification criteria specified in clause 3 above;
 - (b) are properly signed ; and
 - (c) conform to the terms and conditions, specifications and drawings without material deviations.
- 10. Award of contract**
The Employer will award the contract to the bidder whose quotation has been determined to be substantially responsive and who has offered the lowest evaluated quotation price and who meets the specified qualification criteria.
- 10.1** Notwithstanding the above, the Employer reserves the right to accept or reject any quotations and to cancel the bidding process and reject all quotations at any time prior to the award of contract.
- 10.2** The bidder whose bid is accepted will be notified of the award of contract by the Employer prior to expiration of the quotation validity period.
- 11. Performance Security**
Within 15 days of receiving letter of acceptance, the successful bidder shall deliver to the **Shri Guru Gobind Singhji Institute of Engineering & Technology, Nanded** (Employer) the performance security (either a bank guarantee or a bank draft in favour of the Employer) for an amount equivalent of 3 % of the contract price. The Performance Security shall be valid till the expiry of the period of maintenance of the work, specified in clause 12.
- 12. Period of Maintenance :**
The "Period of Maintenance" for the work is six months from the date of taking over possession or one full monsoon season whichever occurs later. During the period of maintenance, the contractor will be responsible for rectifying any defects in construction free of cost to the Employer.
- 13.** Purchase of all construction materials including cement and steel as per the specifications (ISI certification marked goods wherever available) shall be the responsibility of the contractor.

QUALIFICATION INFORMATION

1 For Individual Bidders

1.1 Principal place of business: _____

Power of attorney of signatory of Quotation.
[Attach copy]

1.2 Total value of Civil Engineering construction work performed in the last three years (in Rs. Lakhs)

	19__	
	19__	
	19__	

1.3 Work performed as prime contractor (in the same name) on works of a similar nature over the last three years.

Project Name	Name of Employer	Description of work	Contract No.	Value of contract (Rs. Lakhs)	Date of issue of work order	Stipulated period of completion	Actual date of completion	Remarks explaining reasons for delay and work completed

Existing commitments and on-going works:

Description of Work	Place & State	Contract No. & Date	Value of Contract (Rs. Lakh)	Stipulated period of completion	Value of works* remaining to be completed (Rs. Lakhs)	Anticipated date of completion
(1)	(2)	(3)	(4)	(5)	(6)	(7)

* Enclose a certificate from Engineer concerned.

1.4 Proposed subcontracts and firms involved.

Sections of the works	Value of Sub-contract	Sub-contractor (name & address)	Experience in similar work
*	*	*	*
*	*	*	*
*	*	*	*
	*	*	
	*	*	

1.5 Evidence of access to financial resources to meet the requirements of working capital: cash in hand, lines of credit, etc. List them below and attach copies of support documents.

1.6 Name, address, and telephone, telex, and fax numbers of the Bidders' bankers who may provide references if contacted by the Employer.

1.7 Information on litigation history in which the Bidder is involved.

Other party (ies)	Employer	Cause of dispute	Amount involved	Remarks showing present status

QUOTATION

*
Description of the Works:

To:

Subject : Construction of
.....

Reference : Letter No.....dated.....from.....

Sir,

We offer to execute the Works described in your letter referred to above in accordance with the Conditions of Contract enclosed therewith at percentage above / below the estimated rates, i.e., for a total Contract Price of -

Rs.** _____ [in figures]
Rs. _____ [in words].

This quotation and your written acceptance of it shall constitute a binding contract between us. We understand that you are not bound to accept the lowest or any quotation you receive.

We hereby certify that we have taken steps to ensure that no person acting for us or on our behalf will engage in bribery.

We hereby confirm that this quotation is valid for 45 days as required in Clause 6 of the Instructions to Bidders.

Yours faithfully,

Authorized Signature : _____ Date: _____

Name & Title of Signatory : _____
Name of Bidder : _____
Address : _____

* To be filled in by the Employer before issue of the Letter of Invitation.

** To be filled in by the Bidder, together with his particulars and date of submission at the bottom of this Form.

**LETTER OF ACCEPTANCE
CUM NOTICE TO PROCEED WITH THE WORK
(LETTERHEAD OF THE EMPLOYER)**

Dated : _____

[Name and address of the Contractor]

To : _____

Dear Sirs,

This is to notify you that your Quotation dated _____ for execution of the _____ for the contract price of Rupees _____ [amount in words and figures], is hereby accepted by us.

You are hereby requested to furnish performance security for an amount of Rs. _____ (equivalent to 3% of the contract price) within 15 days of the receipt of the letter. The Performance Security in the form of Bank guarantee or a Bank draft in favour of(Employer) shall be valid till the expiry of the period of maintenance i.e. upto _____. Failure to furnish the Performance Security will entail cancellation of the award of contract.

You are also requested to sign the agreement form and proceed with the work not later than _____ under the instructions of the Engineer, _____ and ensure its completion within the contract period.

With the issuance of this acceptance letter and your furnishing the Performance Security, contract for the above said work stands concluded.

Yours faithfully,

**Authorized Signature
Name and title of Signatory**

BILL OF QUANTITIES

Qty	Item Of Work	Rate	Unit	Amount
36.58	<p>Item No.1 Providing and fixing two 18 mm thick M.R. grade plywood for frame work at 2' c/c horizontally as per design and drawing with width 3", applying black Japan in one coat fixing screwing, nailing, fevicol etc. Complete for supporting frame work above glass/ ply partition, as directed by Engineer in charge.</p>		Sq.M.	
20.40	<p>Item No.2 Providing, making and fixing PARTITION-1 with teak wood framing of size 2.0" x 1.5" with 2' c/c in both direction, 12 mm M.R. grade plywood on both side of frame with 1mm thick designer laminate on one side and including required sizes of beading with polish fevical, termisal spray, screws, nail, screws and labour charges etc. complete. As per drawing and directed by Engineer in charge.</p>		Sq.M.	
5.49	<p>Item No.3 Providing, making and fixing PARTITION-2 with teak wood framing of size 2.0" x 1.5" with 2' c/c in both direction, 12 mm M.R. grade plywood on both side of frame with 1mm thick designer laminate on both side and including required sizes of beading with polish fevical, termisal spray, screws, nail, screws and labour charges etc. complete. As per drawing and directed by Engineer in charge.</p>		Sq.M.	
258.25	<p>Item No.4 Providing and fixing sealout grid framing at 600 mm c/c both direction with Cross Tee (42mm x 15 mm) and main tee (45 mm x 15mm) and wall angle 20 mm x 20 mm at periphery of wall, hanging this frame work with GI angles (20mm x20mm) with screws and fasteners, placing 600mm x 600mm gypsum plaster board tiles 12 mm thick with poly eurothin coating water proof etc. complete.</p>		Sq.M.	
65.75	<p>Item No.5 Providing and fixing suspended false ceiling of 12.5 mm. thick with galvanized iron perimeter channel, intermediate channel, galvanized iron hanger ceiling section, necessary clips dry wall screw required including framing boarding, jointing, finishing, filling joints, drilling holes including two coats of primer and all transportation, scaffolding and all necessary labour material and machinery etc. complete. A) Gypsum board</p>		Sq.M.	

49.84	Item No.6 Providing and fixing glass door/ partition with 12 mm thick toughen glass for door section side as per drawing and design including profile section, top patch, bottom patch, L-patch, over pannel patch, glass to glass patch handle (1 feet S.S.), pivot and glass etching /acid wash etchings as per drawing or instrctions by site engineer all other necessary fittings etc complete.		Sq.M.	
38.40	Item No.7 Providing and fixing glass partition with 12 mm thick toughen glass for internal section (without door) as per drawing and design including itching of glass , profile section, top patch, bottom patch, L-patch, over pannel patch, glass to glass patch , pivot and all other necessary fittings etc complete.		Sq.M.	
4.16	Item No.8 Providing and fixing 12 mm thick toughen glass door for auto operating system including magnetic door seal, flat polish and necessary fittings as per drawing and glass etching /acid wash etchings as per drawing or instrctions by site engineer etc complete		Sq.M.	
5.00	Item No.9 Proiding and fixing 80 kg. double action floor spring of approved make including cutting floor and refinishing etc. complete.		No.	
54.90	Item No.10 Providing and fixing 50 mm thick 38 density glass wool approved make / brand fixing in cloth bag of size 600 x 900 mm or as per requirement, placing bag of glass wool over ceiling, inside wall paneling or in plywood partition etc complete.		Sq.M.	
30.00	Item No.11 Providing and fixing accoustical wall panelling with 12 mm ply on frame work of teak wood battens of size 35mm x 50 mm placed 600 mm c/c in both direction, fixing hitlon 12 mm thick with approved colour and texture foam cloth over plywood surface, fixing of foam cloth should be in square or chequered pattern or approved pattern, including screws, nails , fevicol, termisal spray etc complete.		Sq.M.	
			Total	

We agree to execute the works in accordance with the approved drawings and technical specifications at _____percentage **above / below** the estimated cost of Rs.15,00,127.00, ie. for a total contract price of Rs. _____(amount in figures) (Rs. _____ amount in words)

Signature of Contractor