



# SGGS INSTITUTE OF ENGINEERING & TECHNOLOGY,

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*Vision of SGGSI&T, Nanded: "Education of human power for technological excellence"*

## Annexure –V

Performa for Calming Reimbursement of Expenses Incurred on Securing Membership of Professional Bodies/ Purchase of Books/ Stationary Items and Computer consumables viz. laptop batter, storage devises, mouse, refilling/ purchase of printer cartridges and repair of lap top/ desktop/ printer by Faculty Members Under Cumulative Professional Development Allowance.

1.	Name of Faculty Member		
2.	Designation ( tick the appropriate)		Professor/Associate Professor/Assistant Professor
3.	Department /Centre		
4.	Details of Expenses		
	a	Membership Fee of Professional Body	
	b	Books	
	c	Stationary Items	
	d	Computer Consumables	
	e	Repair of Printers/ Laptop/ Desktop/ Refill of Cartridges	
	<b>Total (a to e)</b>		

Signature of applicant

Recommendation by the Head of the Department / Centre

Dean Research & Development

Director