


**Guidelines for Conduction and Evaluation of Summer Examination 2020 of Final Year of  
UG and PG AY 2019-20**

- Schedule of examination will be as follows:
  - All practical examinations of UG and PG including Project and Dissertation: **September 21-26, 2020.**
  - Theory examination of regular and backlog of both UG and PG: **October 01-15, 2020**
- Practical, Project and Dissertation examinations will be conducted online.
- Theory examinations will be conducted either MCQ/ Open Book /Subjective of 50 Marks with one hour duration.
- The examination will be based on 50% syllabus decided by course coordinator. The details of the syllabus will be declared by the course coordinator.
- Choice for either online (appearing from home) or offline (appearing online within Institute) theory examinations will be taken from students through Google Form before 21/09/2020.
- To address the queries of students related to examination an Examination Grievance Redressal Cell (EGRC) consisting of HODs, Dean of Academic and COE will be constituted.
- If student is unable to write examination due to connectivity issue, he should inform to the EGRC on email address [egrc@sggs.ac.in](mailto:egrc@sggs.ac.in) or inform to respective HOD through WhatsApp/SMS/Telephone within 6 hours from scheduled time of the examination.
- Students may get the second chance to appear for the examination on valid ground. This reexamination will be conducted during October 19-24, 2020.
- Every student will get a chance to appear for mock online examination before he/she appears for final examination. The mock examination will be conducted during September 28-30, 2020.
- Separate email group for the students appearing for this examination will be formed.
- These guidelines are applicable to Summer Examination 2020 only.

  
Dr. A. B. Gonde  
Controller of Examination

  
Prof. R. S. Holambe  
Dean of Academic

