


Date: October 10, 2020

According to academic calendar of Semester-I of AY 2020-21 the midterm examination was scheduled from October 12, 2020. However, due to Summer Examination 2020 of Final Year of UG and PG AY 2019-20 and the placement drive of final year B. Tech. students, the Midterm Examination is rescheduled. This issue was discussed in the meetings with Deans and HODs held on October 7 and 9, 2020 and it has been decided to conduct the midterm examination of Semester-I of AY 2020-21 from **November 2, 2020**.

Guidelines for Midterm Examination of Semester-I of AY 2020-21

- The examination will start from November 2, 2020. The Time-Table of the examination will be shared a week before.
- The modality of this examination will be online under proctored environment.
- The examinations will be conducted either MCQ/subjective/blended of 30 Marks with one hour duration. Additional 15 minutes will be provided to upload the answer sheets of subjective part, if any.
- The examination will be based on the syllabus covered up to October 9, 2020.
- Choice for either online (appearing from home) or offline (appearing online within Institute) examinations will be taken by the Department through Google Form before October 25, 2020
- To address the queries of students related to examination an Examination Grievance Redressal Cell (EGRC) will be constituted at Department level which will be consisting of HOD, Departmental Examination Coordinator, Dean of Academics and COE.
- If student is unable to write examination due to connectivity issue, he/she should inform to the EGRC of his/her department on email address egrc-XXXX@sggs.ac.in (XXXX- Department Code e.g. EXTC, INST...) or inform to respective HOD through WhatsApp/SMS/Telephone within 6 hours from scheduled time of the examination.
- Students may get the second chance to appear for the examination on valid ground. This reexamination will be conducted in the department as per the convenience of the course coordinator and students.
- Every student will get a chance to appear for mock online examination before he/she appears for final examination. The date for mock examination will be communicated soon.



Dr. A. B. Gonde

Controller of Examination



Prof. R. S. Holambe
Dean of Academic