

Report On Third SIC Meeting held on October 10, 2020

A third SIC meeting was conducted on October 10, 2020 at 5 PM on Google platform. Honorable Director Prof Y. V. Joshi and the Dean Academics Prof R. S. Holambe addressed to the meeting.

The Agenda of the meeting was:

1. Experiences of outgoing Final year students with online examination
2. Action taken on the various issues discussed in second SIC meeting
3. On Rescheduling of the Mid Term Exam of First Semester 2020
4. Any other issue

Following are the minutes of meeting:

I. Experiences of outgoing Final year students with online examination:

The outgoing final year student were specially invited to this meeting to share their experiences to SIC members on proctored online examination conducted recently for them. Ms. Shruti Dhumal (from CSE), MS Anjali Ghate (from Inst), and Mr. Vishnu Shinde (from EE) guided the students on the different issues of online exam. According to them the online exam was smoothly conducted without any problem and no need to get panic over it. Shruti Dhumal explained how to scan QR code, how to write exam, how to upload the answers to subjective questions, etc. in detail. Vishnu Shinde told the students to keep focus on the questions and answers and there should not be a presence any other person in that room wherever you are sitting and proctor will keep giving warnings and if you cross 50 warning then your submission will be automatically done and you will not be able to write the exam.

II. Action Taken Report after Second Meeting:

Dr. Arunkumar Patil read the action taken against the issues raised in second SIC meeting (27 Sept 2020) and informed to the SIC members that it was one of the agenda in last HoD meeting and Director sir gave necessary instructions to all the heads.

III. Rescheduling of Mid Term Examination:

Prof Holambe gave a brief presentation on the guidelines for the online midterm examination to the students and answered various queries. He informed to the SIC that the new schedule for midterm examinations will be during November 02-12, 2020 and told that such a notification will be issued shortly and will be displayed on the website.



Both Director Sir and The Dean Academics answered to various queries and doubts of the SIC members which are as follows.

- *What will be the time for online Midterm Examinations?*

While assuring for the full care to be taken by institute Prof Joshi informed that the test will be of one hour for 30 Marks Plus extra time will be given for uploading the solutions. He also told the members that there will be an email facility provided to students where they can register their complaint in case any problem occurs.

- *Poor Connectivity problem at some village places?*

Director Sir suggested the members that those who have poor connectivity they can reach the nearby places or SETU or Gram Panchayat or can come to college for online examination. For college online facility the accommodation and food will not be provided by the institute as per the directives of government.

- *How to use scientific calculators in the online examination platform?*

Ms. Anjali Ghate answered that there are scientific calculators provided by the online exam administration system and no need to worry.

Director Sir informed that there will be a mock test arranged for all the students to practice and no need to get panic over it. He also cautioned the students not to open many browsers during examination as you will be caught in proctoring.

- *Will Preparatory Leave (PL) be given for Midterm Examination?*

Prof Holambe replied as the syllabus for midterm exam will include only that part which is taught till 9th October. So you can utilize the ongoing classes to discuss your doubts with your teachers, ask them to repeat some portion if not understood, ask them for some homework etc. and this could be a pl for them along with regular classes.

- *Whether the syllabus of midterm will be included in end term?*

Director Sir explained the structure and some percent of midterm questions will be there in end term.

- *CR are holding responsible for late communication of lecture links?*

Prof Holambe informed all the members that no issue was discussed in any HoD meeting on holding CR responsible for sending links of lectures late on a question of spreading such a rumor among the students and do not believe in such rumors.

- *Is rough work allowed in online exam?*

Director Sir told that it is allowed on paper. But do not upload the he rough work which is will unnecessary causing in network bandwidth. So first try to write the solution in text there itself. In some situation where you cannot write text then upload your solution only. No need to upload rough work.

IV. Arranging Extra Classes for a course on Circuit Theory:

There was a request to arrange lectures on Circuit theory course. To this Director Prof Joshi replied that he is making arrangements for that course and new teacher will take lectures for next three weeks and for this course the deadline of 9th October will not be there.

V. Is hostel given for Covid center?

Director Prof Joshi informed to the students that five rooms in Sahyadri hostel are allotted to Covid warriors i.e. Nurses and Doctors of Government medical college.

Towards end of the meeting Prof Holambe advised all to use sanitizer, keep washing hands and maintain social distance.

Meeting ended with thanks to the chair.

Report Submitted by
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